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Dear Parent/Guardian:

In order to document that your child's special education related services shown on your child's Individualized Education Program (IEP) are medically necessary, we need to get their doctor's authorization via a prescription.

As of date, we do not have such a prescription on file for the **current** school year. If you **do** have a prescription and have not sent it in, please do so as soon as possible. If you **do not** have a prescription, please fill out the [attached Exchange of Information form](#) and mail it back. We will reach out to your physician on your behalf to get the prescription.

On the [attached Exchange of Information](#) form, there is space to give us information for more than one physician. Note that sending your child's pediatrician or primary care physician information will suffice. If you have the physician's business card, you can just attach it to the form. Please note further that **we require your signature at the bottom of the form.** This signifies that you are giving Yonkers Public Schools consent to request this authorization from the physician listed. You can revoke this consent at any time.

I want to assure you that this information is maintained in a very confidential manner. If you have any questions, please feel free to call Lucy Scopino at (914) 377-6128 or Raquel Lopez at (914) 376-8037.

Your help in this matter is greatly appreciated since it will help us schedule your child for services faster. Thank you in advance for your cooperation.

Yours truly,

Deborah Mason
Director
Special Education Compliance